



# 2020 **BowlsUSA**®

## **Annual General Meeting**



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**Saturday, November 7, 9:00 AM – 4:30 PM**



***Discover Your Sport... Lawn Bowls***





Annual General Meeting Agenda

<b>Saturday, November 7 9:00 AM – 4:30 PM (PST)</b>			
<b>Time</b>	<b>Page</b>	<b>Item</b>	<b>Facilitator</b>
<b>9:00 AM</b> 10 min (9:10)		Welcome to New Councilors and Visitors Introductions Call to Order Flowers of the Forest (moment of silence)	Scott Roberts
<b>9:10 AM</b> 10 min (9:20)		Roll Call Declaration of Quorum Pledge of Allegiance Approval and additions to the docket	Dee McSparran
<b>9:20 AM</b> 20 min (9:45)	1 2-6 8 (a-g)	<b>Open Discussion – Executive Committee Reports</b> President (President’s Awards presented) Secretary Treasurer	Scott Roberts Dee McSparran Kelly Warren
<b>STANDING COMMITTEE REPORTS</b>			
<b>9:45 AM</b> 60 min (10:45)	9 10 11 12 12 13 14-15 16 17 18 19	<b>Open Discussion</b> Coaching Program Constitution and Bylaws Disciplinary Grant Program (inactive for 2020) Hall of Fame International Delegates Marketing Member Database (Constant Contact) National Championships Newsletter National Team Selection Rules Super Shots Umpire Website	Heather Stewart Colin Smith Wayne Baines Ginger Harris/Rick Fitzgerald Scott Roberts Neil Furman/Dee McSparran Adriana Sandoval Pam Edwards Kottia Spangler-Moore Wayne Baines Debbie Tupper/Richard Broad Veronica Sum Bud Birkenseer Melanie Vizenor Garry Higgins/Veronica Sum
<b>10:45-11:00 AM Morning Break (15 minutes)</b>			
<b>11:00 AM</b> 15 min (11:15)	20-21 22	<b>Hall of Fame</b> Nominees: -Ivan Hyland (SWD) -Maryna Hyland (SWD)	Scott Roberts
<b>11:15 AM</b> 30 min (11:45)		<b>Tournaments</b> -none for 2020 <i>Upcoming:</i> -2021 National Championships (CD-Milw, WI; Aug 23-27) -2021 US Open (SWD-Orange Co, CA; tbd)	Anna/Mark Melanie/Gary



## Annual General Meeting Agenda

Lunch Break 11:45 PM - 12:30 PM (45 minutes)			
NEW BUSINESS			
Time	Page	Item	Facilitator
<b>12:30 PM</b> 30 min (1:00)		<b>National Team Selection</b> -International events: World Indoor Championships (canceled 2021); World Championships (AUS, Sep 7-19; players previously selected remain the same); Tiger Bowls/China Tour (TBD); 2021 NAC (Windsor, ON/CAN TBD)	Debbie/Richard
<b>1:00 PM</b> 90 min (2:30)	23 23 24-25	<b>Proposals</b> -National dues increase -Constitution & Bylaws revisions -Organizational Chart	Scott Melanie Veronica
<b>2:30 PM</b> 15 min (2:45)		<b>Miscellaneous</b> -National Tournament Director -Marketing concepts	Pam Wayne/Gary
Break 2:45 - 3:00 PM (15 minutes)			
<b>3:00 PM</b> 60 min (4:00)		<b>Councilor Reports</b> Central Division Northeast Division Northwest Division Pacific InterMountain Division South Central Division Southeast Division Southwest Division	Anna/Mark Veronica/Patrick Pam/Steve Ginger/Arthur Lorraine/Bob Sandy/Rick Melanie/Gary
<b>4:00 PM</b> 20 min (4:20)	26 27	<b>Slate of Nominations for 2021</b> -President – Veronica Sum -1 <sup>st</sup> Vice President – Wayne Baines -2 <sup>nd</sup> Vice President – Arthur Stewart -National Secretary – Pam Edwards -National Treasurer – Kelly Warren -International Delegates – Neil Furman, Dee McSparran -Nominations from the floor	
<b>4:20 PM</b> 10 min (4:30)		<b>2021 Council Meetings</b> Quarterly GoToMeetings (third Tuesday, 5:30–7:00 PM PST): January 19, April 20, July 20, October 19 AGM 2021, SWD-Orange Co (Location/date-TBD) Adjourn	



## **President's Report**

October 2020

I was reading my President's report from 2019 and it was so full of positive feelings from a successful year and hopes that 2020 would be even better. Sadly, that wasn't what happened. There were cancellations of all major national and international tournaments for the year, including the World Indoor Championships for 2021. Despite much hope for a return to normal in 2021, it seems likely that this will not be the case.

However, given that we are in the middle of a worldwide pandemic that has not been seen in our lifetime, I'm looking at the bright side that I have heard of very few COVID-19 cases in our lawn bowling community and only a few deaths. Given the amount of deaths in the US and the fact that most of our community is in the higher-risk category for this disease, this is somewhat positive news. I credit this to our guidelines created, and consistently communicated to our members, in support for a safe return to play. Not all have followed it 100%, but a very large majority of our members have been safe up to now. I'm sure I speak for everyone in hoping that remains the case until this crisis is over.

It's been my honor to be the Bowls USA President during the last two years. I'm very appreciative of everyone who has helped volunteer to help at every level of the organization, but especially to the Executive Council and Councilors for Bowls USA. Their support for this organization and for me personally, has been greatly appreciated.

In my two years, I've been extremely impressed with our expected next President, Veronica Sum. Bowls USA will be in great hands with her. I'm sure that everyone will support her as much as I have been. I wish that she was inheriting a better climate, but life isn't fair sometimes. I know that she and the rest of us in Bowls USA will weather this current storm and come out stronger than ever on the other side.

My best wishes and sincere thanks to all of you.

Sincerely,

Scott Roberts  
President



## **National Secretary Annual Report of Dee McSparran**

October 2020

### **Recordkeeping**

- Files and correspondence archived in computer and backed up at Dropbox.com.
- Managed email correspondence.
- Maintained roster of Council members, National and Division officers, and Committee Chairs and shared file with Executive Committee and others.
- Coordinated with Kelly to verify dues amounts received for division members reported.
- Maintained member roster file with tally sheet; submitted member data received from divisions to Pam Edwards for data base entries.
- Maintained distribution record of member benefits sent to new members.
- Maintained record of 2020 club incentive rewards recipients.

### **Council and Executive Committee Meetings**

- Processed meeting minutes of 2019 AGM and distributed to Council.
- Uploaded Council and Executive meeting minutes to Dropbox.com and emailed Council members with information to access Bowls USA files.
- Scheduled and coordinated GoToMeetings for quarterly Council and by-quarterly Executive Committee meetings.
- Prepared 2020 AGM packets; emailed to Council members.

### **International Tournaments**

- In consultation with the Executive Committee, submitted letters of intent, entry forms, player profiles and photos; forwarded conditions of play and other relative documents to players; ordered/shipped/hand-delivered team uniforms to players.

### **Miscellaneous**

- Maintained inventory of member benefits (pins, towels, membership cards, Tactics booklets, rulebooks), Team USA uniforms, Council member badges, banners, and other. (BUSA Inventory record as of 9-30-20 attached.)
- Packaged and shipped or hand-delivered member benefits packets to 339 reported new members.
- Forwarded World Bowls email correspondence to Council members.
- Coordinated with Heather Stewart for ordering national team uniform kits from Hooded Lyfe; received shipment from China, sorted and delivered/mailed kits to Team USA members.
- Printed and tri-folded 649 President's COVID-19 letters and mailed via USPS in May; 46 were returned undeliverable. The snail-mailing was an effort to reach BUSA members who did not open the e-mail version of the letter.
- Recorded reservation dates/times from Division officers/committees requests to use GoToMeeting.



**2020 Bowls USA Inventory (updated 10/30)**

10631 W Hope Dr, Sun City AZ 85351

**Member Benefits**

Lapel Pins	800	
Tossing Coins	1,040	
Rulebooks	522	
Bag Tags	200	
Membership Cards (appx)	750	
Tactics Booklets (appx)	4,300	13+1 partial cartons; 310/carton
Red Towels	6	
BUSA Cap	1	
White Towels	528	
Plastic Bags (8x10 appx)	700	
Plastic Bags (6x12)	100	

**Other**

100% Banners	2
Council Member Badges	73
Wooden Plaques (8x10)	2
Plastic Container (45 gal)	1
Plastic Container (12 gal)	2
USA Flags	2

**Hooded Lyfe**

June 2019 **Inventory (Heather):**

polo shirt	8 (1), 10 (2), 16 (1), 18 (1), S (1), L (1), XL (1)
t-shirt	8 (1)
jacket	M (5), XL (1)
pant	XL-long (1)

**Inventory (Dee):**

polo shirt	14 (1)
jacket	S (2), M (2)
shorts	XS (1), M (2)
pant	XS (1)

**Kukri**

June 2019 **Inventory (Dee):**

men's retro top	XS-36" (1), L-42" (1), XL-44" (1)
men's wet pant	M-34" (1)
ladie's polo shirt	18-40" (2)
ladie's t-shirt	14-36" (1), 18-40" (2)
ladie's shorts	10-28" (1), 18-36" (1)
ladie's retro top	14-36" (1)
ladie's wet pant	10-28" (1)



prepared by Dee McSparran

### 2020 Membership Tally

as of 28-Sep  
corrected 7-Nov

Bowls USA by Division			
DIVISION	men	wom	total
CEN	31	23	54
NE	97	61	158
NW	151	117	268
PIM	252	155	407
SC	88	44	132
SE	343	224	567
SW	726	428	1154
<b>Totals</b>	<b>1688</b>	<b>1052</b>	<b>2740</b>

Central Division			
CLUB	men	wom	Total
Brit's Pub - MN	0	0	0
Chicago Lakeside	4	2	6
Cincinnati LBC	0	0	0
Lakeview - SD	0	0	0
Milwaukee - WI	27	21	48
Washington Park - CO	0	0	0
<b>Totals</b>	<b>31</b>	<b>23</b>	<b>54</b>

Northeast Division			
CLUB	men	wom	Total
Buck Hill Falls	13	11	24
Buffalo Park City	0	0	0
Dupont	0	0	0
Essex NJ	11	5	16
Fernleigh	0	0	0
Frick Park	36	21	57
New York	19	13	32
Skytop Lodge	5	5	10
Sunrise	0	0	0
Williamsburg Inn	13	6	19
<b>Totals</b>	<b>97</b>	<b>61</b>	<b>158</b>

Northwest Division			
CLUB	men	wom	Total
At Large	0	0	0
Jefferson Park	97	93	190
King City	6	4	10
Portland	17	6	23
Spokane	2	1	3
Tacoma	29	13	42
Woodland Park	0	0	0
<b>Totals</b>	<b>151</b>	<b>117</b>	<b>268</b>

Pacific Inter Mountain Division			
CLUB	men	wom	Total
Berkeley	27	11	38
Del Mesa Carmel	8	3	11
Fresno	3	0	3
Leisure Town	8	3	11
Oakland	23	17	40
Palo Alto	52	34	86
Rossmoor	20	19	39
San Francisco	66	40	106
San Jose	30	25	55
Santa Clara	3	0	3
Sequoia	0	0	0
Sunnyvale	12	3	15
<b>Totals</b>	<b>252</b>	<b>155</b>	<b>407</b>

South Central Division			
CLUB	men	wom	Total
At-large	6	1	7
Paradise	2	0	2
Sun City Grand	11	3	14
Sun City West	14	2	16
Sun City	50	37	87
SunRiver (UT)	4	1	5
St George (UT)	1	0	1
Village Green (AR)	0	0	0
<b>Totals</b>	<b>88</b>	<b>44</b>	<b>132</b>

Southeast Division			
CLUB	men	wom	Total
At Large	2	2	4
Asheville	28	10	38
Clearwater	16	17	33
Delray	7	3	10
Kings Point West	4	1	5
Lakeland	19	19	38
Maple Leaf	6	6	12
Mount Dora	103	82	185
Pinehurst	16	12	28
Sarasota	47	26	73
St Petersburg	1	0	1
Sun City Center	72	33	105
The Villages	13	7	20
World Parkway	9	6	15
<b>Totals</b>	<b>343</b>	<b>224</b>	<b>567</b>



Southwest Division			
CLUB	men	wom	Total
Alhambra	6	2	8
Beverly Hills	16	7	23
Cambria	2	0	2
Casta del Sol	4	3	7
Coronado	15	14	29
Friendly Valley	1	0	1
Hemet-Joslyn	0	3	3
Hermosa Beach	23	12	35
Holmby Park	8	5	13
Laguna Beach	151	92	243
Laguna Woods	14	7	21
Long Beach	55	44	99
MacKenzie Park	4	3	7
Newport Harbor	130	64	194
Oaks North	48	38	86
Oxnard	42	24	66
Pasadena	14	0	14
Pomona	6	3	9
Redlands	6	4	10
Riverside	4	4	8
San Diego	35	29	64
Santa Ana	13	7	20
Santa Anita	23	9	32
Santa Barbara	51	28	79
Santa Monica	30	16	46
Sun City	6	4	10
The Groves	19	6	25
<b>Totals</b>	<b>726</b>	<b>428</b>	<b>1154</b>



### NATIONAL MEMBERSHIP COUNT

	% 2020		Cumulative																			Gain/Loss	%	
	Gain/Loss	Gain/Loss	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002			2001
Central	-63.76%	-95	54	149	183	151	146	165	179	150	151	143	139	146	78	80	88	123	125	170	255	226	-172	-76%
Honolulu																3		19	25	16	22	38	-38	
Northeast	-38.04%	-97	158	255	269	258	210	214	199	189	222	248	241	287	329	351	370	361	355	377	342	302	-144	-48%
Northwest	13.08%	31	268	237	243	154	161	155	153	155	157	166	190	197	212	184	166	199	209	210	239	258	10	4%
PIMD	-11.90%	-55	407	462	425	365	358	372	521	510	508	532	652	693	699	698	747	780	848	835	858	876	-469	-54%
South Central	-19.51%	-32	132	164	149	156	163	183	123	176	199	253	217	280	282	301	325	359	367	399	433	452	-320	-71%
Southeast	-3.08%	-18	567	585	596	589	563	545	517	515	562	600	638	691	695	783	805	780	815	832	914	941	-374	-40%
Southwest	-13.88%	-186	1154	1340	1334	1241	1173	936	1056	1014	866	975	798	1142	1433	1184	1126	1090	1192	1239	1335	1586	-432	-27%
<b>TOTAL</b>	<b>0.41%</b>	<b>13</b>	<b>2740</b>	<b>3192</b>	<b>3179</b>	<b>2914</b>	<b>2774</b>	<b>2570</b>	<b>2748</b>	<b>2709</b>	<b>2665</b>	<b>2917</b>	<b>2875</b>	<b>3436</b>	<b>3728</b>	<b>3584</b>	<b>3627</b>	<b>3711</b>	<b>3956</b>	<b>4078</b>	<b>4398</b>	<b>4679</b>	<b>-1939</b>	<b>-41%</b>



**BOWLS USA**

**2020 CLUB INCENTIVE PROGRAM**

as of 1-Oct

Central Division				
Club	2019	2020	difference	incentive
Brit's Pub - MN	64	0	-64	
Chicago Lakeside	10	6	-4	
Cincinnati LBC	2	0	-2	
Lakeview - SD	2	0	-2	
Milwaukee - WI	68	48	-20	
Washington Park - CO	3	0	-3	
Totals	149	54	-95	
<b>No Dues Payment Received</b>		\$1,080	<b>Total Rewards</b>	<b>\$0</b>
Village Green - AR (to SCD)				

Northeast Division				
Club	2019	2020	difference	incentive
Buck Hill Falls	25	24	-1	
Buffalo Park City	2	0	-2	
Dupont	1	0	-1	
Essex NJ	34	16	-18	
Fernleigh	5	0	-5	
Frick Park	68	57	-11	
New York	72	32	-40	
Skytop Lodge	16	10	-6	
Sunrise	12	0	-12	
Williamsburg	18	19	1	
Totals	253	158	-95	
<b>No Dues Payment Received</b>		\$3,160	<b>Total Rewards</b>	<b>\$0</b>

Northwest Division				
Club	2019	2020	difference	incentive
At Large	0	0	0	
Jefferson Park	175	98	-77	
King City	15	4	-11	
Portland	21	6	-15	
Spokane	3	1	-2	
Tacoma	23	13	-10	
Woodland Park	0	0	0	
Totals	237	122	-115	
<b>No Dues Payment Received</b>		\$2,440	<b>Total Rewards</b>	<b>\$0</b>

Pacific Inter Mountain Division				
Club	2019	2020	difference	incentive
Berkeley	39	38	-1	
Del Mesa Carmel	9	11	2	\$20
Fresno	5	3	-2	
Leisure Town	14	11	-3	
Oakland	61	40	-21	
Palo Alto	92	86	-6	
Rossmoor	39	39	0	
San Francisco	112	106	-6	
San Jose	73	55	-18	
Santa Clara	2	3	1	
Sequoia	0	0	0	
Sunnyvale	16	15	-1	
Totals	462	407	-55	
<b>Dues Received</b>		\$8,140	<b>Total Rewards</b>	<b>\$20</b>

South Central Division				
Club	2019	2020	difference	incentive
At-large	8	7	-1	n/a
El Mirage	0	0	0	
Paradise	5	2	-3	
Sun City Grand	18	14	-4	
Sun City West	22	16	-6	
Sun City	101	87	-14	
Sun River (UT)	6	5	-1	
St George (UT)	4	1	-3	
Village Green (AR) fr CD	0	0	0	
Totals	164	132	-32	
<b>Dues Received</b>		\$2,640	<b>Total Rewards</b>	<b>\$0</b>

Southeast Division				
Club	2019	2020	difference	incentive
At Large	0	4	4	n/a
Asheville	38	38	0	
Clearwater	28	33	5	\$50
Delray	9	10	1	\$10
Kings Point West	2	5	3	\$30
Lakeland	28	38	10	\$100
Maple Leaf	10	12	2	\$20
Mount Dora	218	185	-33	
Pinehurst	18	28	10	\$100
Sarasota	105	73	-32	
St Petersburg	0	1	1	\$10
Sun City Center (PB/SC)	93	105	12	\$120
Sun-n-Fun	0	0	0	
The Villages	18	20	2	\$20
World Parkway	18	15	-3	
Totals	585	567	-18	
<b>Dues Received</b>		\$11,340	<b>Total Rewards</b>	<b>\$460</b>

Southwest Division									
Club	2019	2020	difference	incentive	Club	2019	2020	difference	incentive
Alhambra	11	8	-3		Oaks North	92	86	-6	
Beverly Hills	20	23	3	\$30	Oxnard	68	66	-2	
Cambria	2	2	0		Pasadena	15	14	-1	
Casta del Sol	9	7	-2		Pomona	3	9	6	\$60
Coronado	34	29	-5		Redlands	11	10	-1	
Friendly Valley	2	1	-1		Riverside	9	8	-1	
Hemet-Joslyn	3	3	0		San Clemente	0	0	0	
Hermosa Beach	23	35	12	\$120	San Diego	81	64	-17	
Holmby Park	12	13	1	\$10	Santa Ana	21	20	-1	
Laguna Beach	334	243	-91		Santa Anita	42	32	-10	
Laguna Woods	28	21	-7		Santa Barbara	79	79	0	
Long Beach	109	99	-10		Santa Monica	61	46	-15	
MacKenzie Park	8	7	-1		Sun City	17	10	-7	
Newport Harbor	230	194	-36		The Groves	16	25	9	\$90
					Totals	1340	1154	-186	
					<b>Dues Received</b>		\$23,080	<b>Total Rewards</b>	<b>\$310</b>

Total Incentive Funds to Clubs 2020 \$790

Total Dues Received 2020 \$45,200

In addition, all clubs with any Bowls USA members are eligible for a loyalty grant based on the net increase in new Bowls USA members at \$10 per head as measured on December 31, 2016.  
-2015 AGM Minutes



## Treasurer's Report

November 2020

Attached you will find the following documents:

Balance Sheet as of 11/6/2020  
2020 Profit and Loss Summary 1/1/2020 – 11/6/2020  
2020 Budget vs Actual Summary  
2021 Proposed Budget

### 2020 Profit and Loss Summary 1/1/2020 – 11/6/2020 and Balance Sheet

The Profit and Loss Summary is a Quickbooks Report based on all recorded and actual financial activity. It has been changed from prior years reports in order to coincide with the Pie Chart categories that were used for presentation to the Membership during this past year in order to provide more useful information to the Membership. The Board approved essentially waiving one year's dues for all existing or new members from 2020. We correspondingly deferred or suspended almost all programs other than those to maintain operations. This P&L indicates so far this year our revenues have exceeded our expenses by \$28,245.04. This is rather misleading in that we received the majority of dues for 2020-2021 (two years) in this current year, yet we deferred expenses. In the end this will wash out. I therefor carried over this amount into the 2021 Budget as an income item in order to balance our budget. The Balance Sheet is an indication of the funds and accounts on hand along with liabilities and equities.

### 2020 Budget vs Actual Summary

With the revisions to our Chart of Accounts used for financial reporting and budgeting, it is simpler to compare our Profit & Loss summaries with our Budget. I created this report in order to demonstrate how this year's expenses compared to what was originally budgeted. All Actual Expenses are in *'italics'* on the right side of the page.

### 2021 Proposed Budget

I viewed this as two years combined into one in many respects. For example, I used our 2020 Income projections for membership dues without changing them, and subtracted what was paid by each Division in 2020, and merely added in the balance of the projection for each Division on the 2021 Budget. I also 'carried over' the excess \$28,245.00 from 2020 and call it 'income' in order to essentially create a two year Budget.

Some expenses will be the same for 2020 and 2021 (annual fees for Constant Contact, Go To Meeting, etc.), so those I carried over. I am presuming that before the end of 2021 we shall see a marked increase in bowling activity. With a sense of optimism, I am hoping we will have a National Championship, we will have a US Open and we will once again be selecting and preparing for worldwide competition a Team USA. This may or may not occur, but for the time being, I budgeted for two more membership coaching clinics in the second half of the year. I did not budget any significant expenses for membership incentives. Some of the figures are adjusted to be within a range based upon past activity.

Respectfully Submitted,

Kelly Warren  
Treasurer



## STANDING COMMITTEE REPORTS

### Coaching

October 2020

Bowls USA Coaching Committee Report 2020.

Our goal for 2020, as stated in our report from 2019, was to offer the Certified Club Coach course in each division, with a goal of certifying at least one coach per club. And through Constant Contact, to offer either a drill, a skill or reading article to the coaches for them to share with their bowlers.

Well, sadly none of this has come to pass because of Covid-19.

Our current coaching format, because of the ongoing Covid-19 which requires social distancing and seclusion, does not work. We need to be engaged with and connected to our coaches and by accomplishing this, we can continue to offer coaching to our clubs and bowlers.

We are proposing developing and utilizing a web-based Bowls USA coaching program.

Gary Barnes has graciously offered to help set up this website.

The only activity completed during the year was:

February - Jackie Tucker conducted a Skills Development class at Sun City West, AZ.

Income of \$950.00 received from the 19 participants. Expenses for this event were \$250.00 giving Bowls USA \$700.00 profit.

For our Club Coach shirts, we will be using Allegheny Apparel. This is the same vendor who provided the shirts for 2019 US Open. They print both the fabric for the shirts and produce them here in the USA.

We are again requesting \$7000.00 for the 2021 coaching budget. Up to \$1000.00 per division, with appropriate receipts submitted.

Thank you for your consideration of our request.

Kottia Spangler-Moore

Heather Stewart

Jackie Tucker



**Constitution and Bylaws**

October 2020

There were no requests for clarifications or changes to the Constitution & By-Laws during 2020.

Colin Smith  
Committee Chair



## Disciplinary

October 2020

Two grievances/complaints were received during 2020 by the BUSA Executive Council that were referred to the Disciplinary Committee. Both complaints were filed by BUSA members regarding the conduct of members of the TEAM USA Selectors. Under the Policies and Procedures Manual – Disciplinary Committee – Section 1.1 – 4, one male and one female Councilor joined the Chair in investigation of the grievance and in formulating recommendations for action which were delivered to the Executive Council.

The first complaint: The complaint alleged that a TEAM USA Selector had acted inappropriately concerning the selection process for TEAM USA. The committee determined the complaint fit under Section 1.4 Misconduct of any officer, chairperson, team selector or other Bowls USA representative engaged in Bowls USA activities.

The Committee investigation included interviews with the individuals involved, others associated with the selection process and documentation associated with the individual and the selection process. The Committee found the complaint without basis and recommended to the Executive Council that no action be taken.

The second grievance: The complaint alleged that TEAM USA Selectors had acted inappropriately concerning the selection process for TEAM USA and their communications to/with the individual filing the complaint. The committee determined the complaint fit under Section 1.4 Misconduct of any officer, chairperson, team selector or other Bowls USA representative engaged in Bowls USA activities.

The Committee investigation included interviews with the complainant, requests for interviews with the TEAM USA Selectors which were not answered, interviews with others associated with the selection process and documentation associated with the individual and the selection process. The findings of the Committee were that the Selectors actions were outside the P&P established by Bowls USA associated with their roles; the Selectors disregard for Bowls USA P&P was overt; even though invited, the Selectors made no effort to justify their actions; the Selectors actions were unacceptable and created unacceptable risk for Bowls USA.

The Committee forwarded a recommendation that the Executive Council request the resignation of the Selectors. Before the EC could act, the men's Selectors resigned their positions.

Comments:

- 1) Because both grievances involved Team USA Selectors and the BUSA President and Secretary are members of Team USA, those officers recused themselves from involvement and deliberations in both instances. Additionally, the 2nd VP is chair of the Disciplinary Committee. The result was that EC decisions and actions fell to the 1st VP and Treasurer alone.
- 2) Disciplinary Committee reports and subsequent EC decisions/reports need to be retained in a confidential yet accessible location.

Respectfully submitted,

Wayne Baines  
Committee Chair



### **Hall of Fame**

October 2020

Two nominee applications were received from Southwest Women's Division: Ivan and Maryna Hyland.

Scott Roberts

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### **International Delegates**

October 2020

All World Bowls email correspondence was shared with Council members throughout the year.

Neil Furman

Dee McSparran



## **Member Database**

October 2010

### **Account Management**

Bowls USA uses the web-based software Constant Contact for membership database management.

The account URL is <https://ui.constantcontact.com/rnavmap/distui/myaccount> .

The cost to Bowls USA for Constant Contact is approximately \$90/mo.

Access to the data is limited to individuals who hold national office or national appointments including Dee McSparran, secretary; Heather Stewart, coaching committee; and myself as database manager.

### **Database Administration**

The database contains contact information for 4315 email addresses, essentially the same as last year; half of those addresses are BUSA members.

Over the course of the year we had a net loss of 42 contacts.

### **Database Use**

From January 1 to date, 57 eblasts were sent totaling 175,000 emails.

On average the open rate for each eblast is 36%, totaling 62,500 email openings. At 36% the open rate is slightly lower than last year but far above the national average.

Most eblasts were general announcements.

The UmpStumper is the most consistent mailing, always generating multiple responses which are forwarded to the NUIC.

The only newsletter sent in 2020 was in February.

The survey feature of Constant Contact was used to format and generate a survey of Team USA Camp Participants. It is a convenient component of the software and user friendly.

### **Summary**

The lack of a BUSA newsletter may erode our contact database over time.

I have begun investigating less expensive email marketing software and suggest whoever takes over database management consider some options once they are familiar with the frequently used features of Constant Contact.

Again, I would like to relinquish the position of database manager though I would be happy to help with the transition.

Pam Edwards  
Committee Chair



## **National Team Selection**

October 2020

### **Men's Selector's Annual Report**

Acting in the capacity as an interim selector for the men's teams I have had not offered nor made any selection decisions.

The men's teams selected for events scheduled in 2020 and subsequently postponed have all confirmed their availability for the new dates proposed in 2021.

With the cancellation of the World Indoor Singles, no further dates or venues have been confirmed.

Respectfully submitted,

Richard Broad  
Interim Men's Selector



## **Women's Selector's Annual Report**

This year has been strange in all ways. The selectors set a date of December 31, 2019 to accept applications for Team USA anticipating the events of Indoor Bowls Singles and mixed pairs, Tiger Bowls, Kahlua Lumpur and NAC would be held in 2020.

We later found out the entry date for the Indoor Singles and mixed pairs had to be submitted to World Bowls by December 15, 2019 which forced us to make a selection before the application due date. All efforts were made to contact prospective applicants who might not have submitted their applications prior to this date and a candidate was selected on December 2nd. This event has now been postponed until 2022.

In December it was decided that Tiger Bowls would not be a Team USA event based on the information that was received from Jacky Wong regarding the event. Notice was sent out that bowlers could put their own teams together but they were not Team USA. Subsequently the event was canceled due to COVID 19.

The tournament for Kahlua Lumpur has not been approved by World Bowls.

In January Women's Team USA was notified that several countries had withdrawn from the Women's Triple event at the 2020 World Championships on Gold Coast, Australia thereby allowing Team USA to submit a triples team. The selectors notified the members of the team who had played in the qualifying Triples event of the invitation and 2 of the 3 members elected to attend. Invitation was then sent to a player, who had submitted her Team USA application, asking her to join the team and she accepted. An alternate was also chosen. Entry had to be submitted to World Bowls by February 10, 2020. The new BUSA Policy and Procedures requires the position of team manager be advertised so an eblast was sent to Bowls USA members with the application deadline being March 1, 2020 for this event. A manager was selected and accepted the position. This event has been postponed until September 2021.

The selectors had intended to select Team USA members within 5 days of closing the application date, per BUSA Selection Policy however conflicting domestic/international event dates and player availability caused a delay and announcement of the team was moved to March 1st. This team would be representing the USA at the NAC to be held in Windsor, Ontario, Canada. All applicants were emailed March 1st on their status of selection. This event was cancelled for 2020.

A 2019 Team USA Camp survey was sent out to camp participants in late December and the results were published in January 2020. The survey provided good feedback from participants and it is recommended that a survey is always done. This survey should go out within a week of the camp so that attendees have a better memory of the event.

An eblast for future selectors was sent out in January and a reminder sent in April.

Respectfully,

Debbie Tupper, Selector  
Women's Chair



## Rules

October 2020

Completed Items:

This year the Rules Committee completed the following:

- Added the updated rules & regulations for the National Championships into the National Championship Policy & Procedure. The same numbering remains...Sections 106 to 110 to coincide with the Domestic Regulations in the old version of the 2015 Laws of the Sport of Bowls.
- Added the updated rules & regulations for the US Open in the US Open Policy & Procedure which was the Dress Code for the US Open and Other Tournaments Sponsored by Bowls USA. The same numbering remains...Section 111.
  - Pending: Updating the US Open P&P in general
- New Rule Books were re-printed and sent to new members. The new rule book is a reprint from the 2015 book with the following changes:
  - Inside front cover - removed Golden Bias and replaced with Memorial Fund
  - Domestic Regulations updated – Includes Section 102 and 103
  - Back cover – added map...Divisions of Bowls USA
- Bowls USA Website
  - Added new menu item -> Tournament Governing Documents which includes the following rules & regulations that was pulled out of the Domestic Regulations
    - Substitution
    - National Championships
    - US Open
  - Note: we will reference on that page to the updated Domestic Regulations which can be found under Laws & Umpiring.

Action Items after AGM:

Required Action: Communicate to general membership the following via email blast in November/December timeframe:

- Current Rule Books: Substitution (Section 105), National Championships (Section 106 to 110) and Dress Code for US Open (Section 111) have all been updated and can be now found on the Bowls USA website at the new page called "Tournament Governing Documents"
- Newly Reprinted Rule Books: Substitution (Section 105), National Championships (Section 106 to 110) and Dress Code for US Open (Section 111) have been removed and can be now found on the Bowls USA website at the new page called "Tournament Governing Documents".
- Policies & Procedures for both the National Championship and US Open can now be found on Bowls USA website at the page called "Policies & Procedures".

NOTE: All clubs should print the updated Tournament Governing Documents and have it available for their members and remind them of the difference in the rule books.

Veronica Sum, Melanie Vizenor, Richard Broad



## **Super Shots**

October 2020

The Super Shots Club has awarded 20% of the number of pins compared to the amount at this time last year. Through 9 months there have been 50 Pins & Certificates issued. (The brunt of the pins came before March, and from Florida, where the sun is still shining in winter.) The Super Shot Club had a total of 314 awards in 2017, and 315 awards in 2018. It will be hard to match those numbers, when no one is allowed to bowl.

At the moment the bank balance for the Super Shots is at \$1874.15. I still have the Raffle Draw to come at the end of the year, which usually costs about \$275. I hope to still have the raffle this year, but with a smaller prize pool. The usual \$1000 has already been sent to Bowls USA for 2019. With a good supply of Pins on hand, I am hopeful that our \$1000 donation is reachable, for 2021. Still have a stock of pins. I will balance the donation against the possible need to buy more pins.

I am still enjoying the collecting of team photos, and the interaction with bowlers across the nation. (Just a lot less of them, due to the social distancing)

So, to all at the AGM, Good Luck and Good Bowling

Bud Birkenseer  
Super Shots Club Director



## Umpire

October 2020

This is my sixth year in this position, and I still thoroughly enjoy my role as Bowls USA National Umpire-in-Chief.

Division statistics by number of umpires and Head Division Umpires (HDU):

Central Division: 3	HDU: Leif Andresen
Northeast: 6	HDU: Colin Smith
Northwest: 8	HDU: Richard Broad
Pacific Intermountain: 18	HDU: Ginger Harris (replacing EB Parkell)
South Central: 7	HDU: Bob Perry (replacing Dee McSparran)
Southeast: 26	HDU: Bud Ricucci
Southwest: 25	HDU: Open Position (NUIC acting)

Total National Umpires -- 98 (decrease of 14 over 2019)

Dee McSparran has stepped down as HDU of SCD. Bob Perry has accepted to serve as HDU.

We lost one of our most beloved HDUs this year: EB Parkell. She was wonderful to work with and a very special person. She will be missed.

Again, I would like to thank Bowls USA for the unique opportunity to serve as National Umpire-in-Chief, a position I am happy to occupy until Bowls USA decides that it's time for me to step down.

Melanie Vizenor  
National Umpire-in-Chief



## Website

October 2020

Page updates on the Bowls USA Website:

- Removed slide show from Home page
- Added or revamped:
  - o "Photos" (Gallery)
  - o "Tournament Results"
  - o "Tournament Governing Documents"
  - o "Covid-19"
  - o "Policies and Procedures"

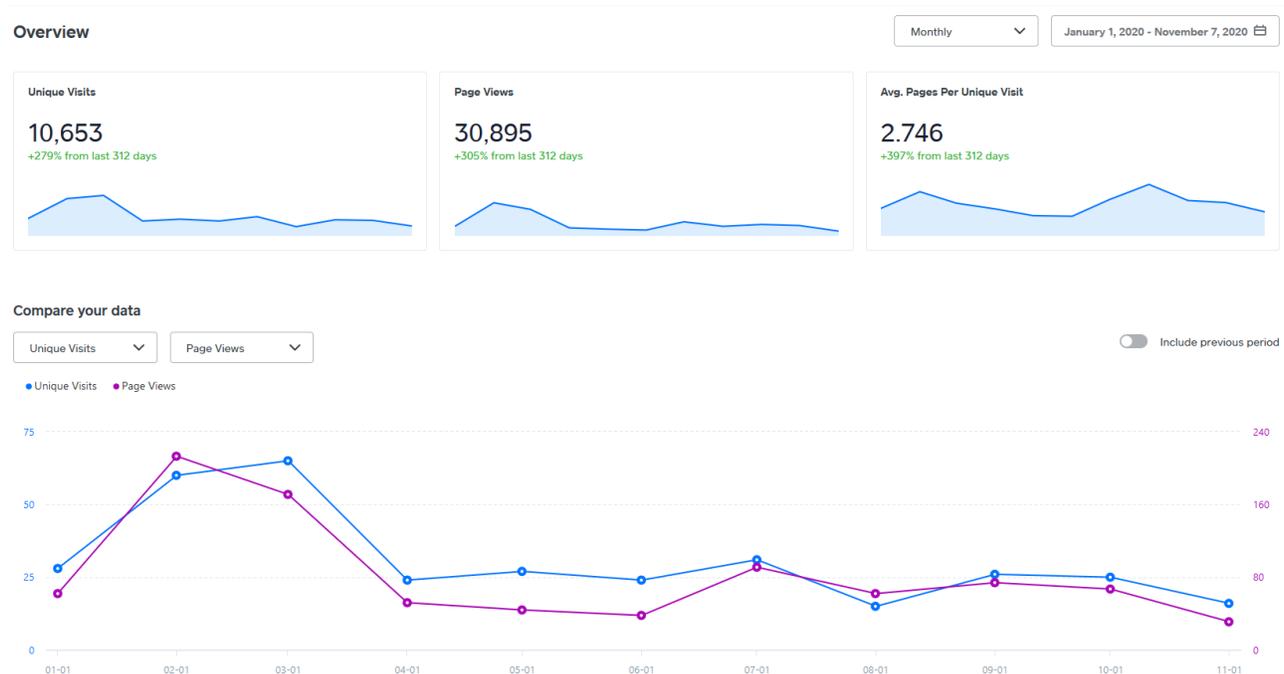
General:

Updated pages and Google Calendar as required, especially cancellations.

Garry Higgins (Webmaster)

Veronica Sum (Liaison)

## Addendum (11/7)





## NOMINEES FOR HALL OF FAME

Ivan Hyland (SWD)



### NOMINATION FORM

The Southwest Division submits the following nominee for consideration and election to Bowls USA Hall of Fame. The Division thoroughly reviewed the below-listed achievements and validates them to the best of their ability.

Nominee's Name: Ivan Hyland

List of titles won individually or as a member of a team (list no more than 12):



**Ivan Hyland (continued)**

**International:** \_\_\_\_\_

**National:** (1) 2006 US Open Fours - Gold (2) 2019 US Open Fours - Gold

**Division:** (1) 2002 SW Playdowns - Gold (2) 2007 SW Fours - Gold (3) 2008 SW Fours - Bronze (4) 2011 SW Fours - Gold

**Club:** \_\_\_\_\_

List offices held either by election or appointment at all levels:

**International:** \_\_\_\_\_

**National:** \_\_\_\_\_

**Division:** (1) 1998 - 2000: 2nd Vice President S.W.D (2) 2000 - 2002: Vice President S.W.D (3) 2002 - 2004: President

**Club:** \_\_\_\_\_

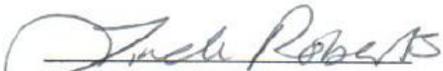
Other achievements: (on behalf of the sport of lawn bowls; i.e., committees, individual efforts, awards, recognition by outside organizations, etc.)

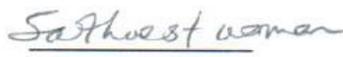
**International:** \_\_\_\_\_

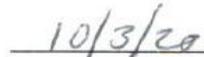
**National:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**Club:** \_\_\_\_\_

  
Division President's Signature

  
Division

  
Date

**Note:** Submit to Bowls USA National Secretary thirty (30) days prior to the next scheduled National Council Annual Meeting.



Maryna Hyland



NOMINATION FORM

The Southwest Division submits the following nominee for consideration and election to Bowls USA Hall of Fame. The Division thoroughly reviewed the below-listed achievements and validates them to the best of their ability.

Nominee's Name: Maryna Hyland

List of titles won individually or as a member of a team (list no more than 12):

International: (1) 2000 NAC World Bowls Atlantic Rim (2) 2003 Asia Pacific (3) 2004 World Bowls (4) 2009 Atlantic Rim - Bronze 2009 Asia Pacific

National: (1) 2001 US Open Pairs - Gold (2) 2003 US Open Fours - Gold (3) 2004 US Open Pairs - Silver (4) 2004 US Championship Pairs - Gold (5) 2005 US Open Pairs - Gold (5) 2010 US Open - Gold (6) 2011 US Championship Pairs (7) 2018 US Open Fours - Silver

Division: (1) 2008 SW Pairs - Bronze (2) 2008 SW Triples - Gold (3) 2009 SW Fours - Gold (4) 2013 SW Fours - Silver (5) 2014 SW Pairs - Bronze 2015 SW Fours - Gold

Club:

List offices held either by election or appointment at all levels:

International:

National: (1) 2010 - 2012 - National Selector (2) 2019 Chair of nominating committee

Division: (1) 2005 - 2006 Vice President S.W.W.D. (2) 2008 - 2010 President S.W.W.D

Club: 1998 Vice President - Laguna Beach

Other achievements: (on behalf of the sport of lawn bowls; i.e., committees, individual efforts, awards, recognition by outside organizations, etc.)

International:

National:

Division:

Club:

Anne Roberts
Division President's Signature

Southwest women
Division

10/3/20
Date

Note: Submit to Bowls USA National Secretary thirty (30) days prior to the next scheduled National Council Annual Meeting.



## **PROPOSALS**

### **National Dues Increase**

I propose a five dollar (\$5.00) increase in the annual membership dues of BUSA to become effective in 2022.

Melanie A Vizenor  
SWWD Councilor

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### **Revisions to Constitution and Bylaws**

(see attached)

Melanie A Vizenor  
SWWD Councilor

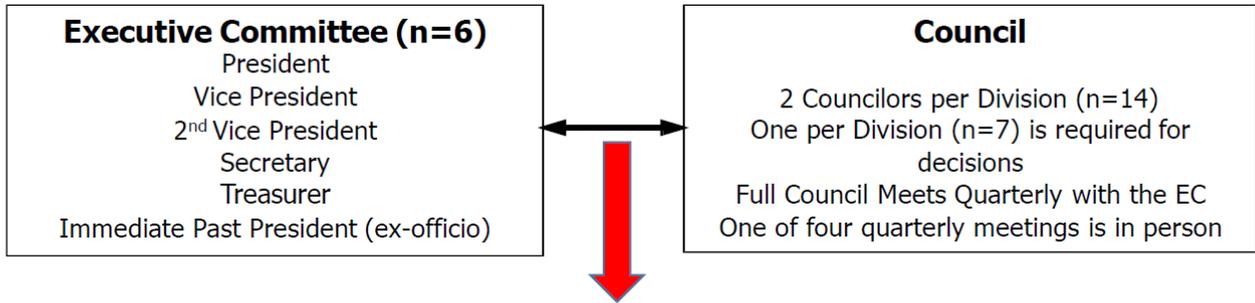


**Governing Reorganization**



**DRAFT Proposed Organizational Chart**

**2020**



**Bowls USA Standing Committees**

Branding and Communications	Marketing	Club Development	Member Benefits	Governance and Division Relations	National Events and Relations	International Events and Relations
<ul style="list-style-type: none"> <li>E-Newsletter</li> <li>E-Blasts</li> <li>Website</li> <li>Social Media</li> <li>Constant Contact Database</li> <li>Branding Consistency</li> </ul>	<ul style="list-style-type: none"> <li>Advertising</li> <li>Sponsorship (Team USA, National Events)</li> <li>Division Marketing Program</li> </ul>	<ul style="list-style-type: none"> <li>Coaching</li> <li>Club Incentive Program</li> <li>Grant Program</li> <li>Communication w/ Club Presidents</li> <li>Sharing Best Practices</li> <li>Open Houses</li> </ul>	<ul style="list-style-type: none"> <li>Member Roster/Cards</li> <li>New Member packets</li> <li>Supershots</li> </ul>	<ul style="list-style-type: none"> <li>Constitution &amp; Bylaws</li> <li>Historian</li> <li>Parliamentarian</li> <li>Laws &amp; Umpiring</li> <li>Division President Communication</li> <li>Finance</li> <li>Insurance</li> <li>Nominations</li> </ul>	<ul style="list-style-type: none"> <li>US Open</li> <li>National Championships</li> <li>And More?               <ul style="list-style-type: none"> <li>Novice</li> <li>Veteran</li> <li>Mixed Events</li> <li>Fours</li> </ul> </li> <li>Hall of Fame</li> <li>National Awards and Recognition</li> </ul>	<ul style="list-style-type: none"> <li>International Events (NAC)</li> <li>Team USA</li> <li>National Team Selection</li> <li>International Delegates</li> </ul>



**Table 1. Proposed Committee Structure**

Committee	Members	Subcommittees	Meeting Frequency
<b>Branding and Communications</b>	Councilors/Volunteers (Chair +3 – at least 1 Councilor) EC Liaison: President Newsletter Editor Website/Webmaster E-Blast Social Media	<ul style="list-style-type: none"> <li>E-Newsletter Editor/Divisional Editors (7)</li> </ul>	Monthly or As Needed
<b>Marketing</b>	Councilors/Volunteers (Chair +3 – at least 1 Councilor) EC Liaison: 1 <sup>st</sup> Vice President Merchandise Chair Sponsorship and Advertising Chair	<ul style="list-style-type: none"> <li>Merchandise</li> <li>Sponsorship and Advertising</li> </ul>	Monthly
<b>Club Development</b>	Councilor (Chair +1) EC Liaison: TBD or 2 <sup>nd</sup> Vice President? Coaching Program Chair Grant Program Chair	<ul style="list-style-type: none"> <li>Coaching</li> </ul>	Quarterly
<b>Membership Benefits</b>	Councilors/Volunteers (Chair + 3 – at least 1 Councilor) EC Liaison: Secretary Membership Chair Database Supershots (as needed)	None	Quarterly
<b>Governance and Division Relations</b>	Councilor (Chair) + Division Presidents (7) EC Liaison (2): Immediate Past President (Rules) & 1 <sup>st</sup> Vice President (Governance) Constitution/Bylaws (as needed) NUIC (as needed) Historian (as needed) Parliamentarian (as needed) Rules Committee Chair Nominations Committee Chair (as needed)	<ul style="list-style-type: none"> <li>Governance + 7 Division Presidents</li> <li>Rules Committee</li> <li>Nominating Committee (as needed)</li> </ul>	Quarterly
<b>National Events and Relations</b>	Councilors (Chair +2) EC Liaison: Immediate Past President National Championship Committee Chair US Open Chair(s) – current and next Hall of Fame Chair Webmaster	<ul style="list-style-type: none"> <li>National Championships</li> <li>US Open</li> <li>Hall of Fame</li> </ul>	Quarterly or As Needed
<b>International Events and Relations</b>	Councilor (Chair) EC Liaison: President International Delegates (2) Team USA Member NTS Committee Chairs Webmaster	National Team Selection (NTS) <ul style="list-style-type: none"> <li><input type="checkbox"/> Men's NTS</li> <li><input type="checkbox"/> Women's NTS</li> </ul>	Quarterly or As Needed

Veronica Sum  
NED Councilor



## RESUMES OF NOMINEES FOR EXECUTIVE COMMITTEE 2021

### Position: National Secretary

# PAM EDWARDS

2802 NE Stanton St, Portland, OR 97212 · 503.720.3329  
[edwardspdx@gmail.com](mailto:edwardspdx@gmail.com)

## PURPOSE

To serve as Secretary to Bowls USA using my knowledge and experience as a Councilor along with my background as an Accreditation Coordinator to maintain the Organization's records and communications

## ORGANIZATION EXPERIENCE

### COUNCILOR, NORTHWEST DIVISION, 2010-PRESENT

#### Committee Participation

- Database Development and Manager – 2013 to present
- Tips and Techniques booklet revisions and graphics – 2016
- Website revision – 2016
- Chair 2016 - Nominating Committee
- Disciplinary Committee Investigations and Reports – 2015, 2017, 2019, 2020

#### Policies and Procedures review and revisions

- Chair 2017 - Disciplinary Policies and Procedures
- Chair 2018 - Policies and Procedures for Selection for International Events
- 2018 Committee – Review of Policies and Procedures for North American Challenge

#### Recruitment

- Webmaster
- Team USA Selectors, Men and Women

## BOWLING EXPERIENCE

### MEMBER

- Portland Lawn Bowling Club since 1991
- BUSA Certified Umpire since 2007
- BUSA Certified Coach since 2016

## APPLICABLE SKILLS

### PACIFIC UNIVERSITY SCHOOL OF PHYSICAL THERAPY 1996-2016

- Coordinator of Post-Professional Master of Physical Therapy program
- Accreditation Coordinator for seven University and Professional accreditations for the School of Physical Therapy



## Position: 2nd Vice President

### Arthur Stewart

I would love the opportunity to serve Bowls USA in the role of Second Vice President. I am passionate about the growth and development of the sport on the local, divisional, and national levels and have been involved in different initiatives in South Africa and here in America. I believe my experience inside and outside of lawn bowling would bring valuable contributions to the Executive Committee as I am a committed team player and creative thinker. I want to encourage social bowling as well as our various competitive opportunities (and play both). Ultimately, I want to do anything I can to see Bowls USA thrive and help us all serve as ambassadors of the sport.

#### About Me:

Although originally from California, it was during my time living and working in South Africa (16 years) that I started lawn bowling. It's a different game there - longer history, more developed, quite strict with rules and dress code. I was fortunate to have several seasoned bowlers take me under their wings, good coaching, and opportunities to play in competitive tournaments and leagues. I found myself "all in" as a player and advocate for the game. It was my privilege to help there with some Provincial programs to secure funding and work toward implementing lawn bowls exposure and training in schools and economically disadvantaged areas. I moved back to the USA in August 2019 and dove right into involvement here, including playing in the US Open and stepping into the role of PIMD President at the beginning of this year. I am married (to Margaret, a beautiful South African) and have three children ages 22, 19, and 16. I haven't got any of them passionate about bowling...yet

#### Related Experience:

- For the past 10 years, I've worked as a coach and consultant helping small to medium-sized organizations and individuals grow, particularly those working in community development and faith-based work.
- I enjoy training and facilitation and have served in leadership roles for several companies and churches in South Africa and the USA. My focus has often been in staff development and organizational health.
- 25 years experience in personal and organizational fundraising
- Considerable work with entrepreneurs, community activists, and organizing neighborhood improvement strategies
- PIMD President 2020 -

#### Select Bowling Accomplishments:

- 2018 Pinelands Bowling Club Men's Second Team (Lead)
- 2018 Pinelands Bowling Club Men's Bowler of the Year
- 2019 Pinelands Bowling Club Men's First Team (Lead)
- 2019 Western Province Men's Pairs semifinalists (Lead)
- 2019 Western Province Novice Mixed Trips semifinalists (Skip)
- 2019 Western Province Novice Mixed Pairs semifinalists (Skip)
- 2019 Western Province Men's Midweek League semifinalists (Second)
- 2019 Mowbray Mixed Trips League Champions (Vice)
- Pinelands Winter League Mixed 4's second flight champions (Vice)
- 2019 US Open - Men's 4's - Fourth flight finalists (Second)